

SPECIFIC FORMATTING GUIDELINES

MANUSCRIPT SUBMISSION

Submitted manuscripts must be in English language to be considered for review. Submit by e-mail to erigenia.editor@gmail.com. Please provide e-mail addresses of all authors. Following submission, the corresponding author will receive an acknowledgement e-mail and all co-authors will be contacted for notification of their affiliation to the submitted manuscript.

Below are formatting guidelines for manuscript preparation. Submission of a manuscript implies that the work described has not been published before nor is under consideration anywhere else. It is assumed that prior approval for content has been provided by any co-authors.

PERMISSIONS

Authors wishing to include figures, tables, or text passages that have already been published must obtain permission from the copyright owner(s) for re-use. Any material received without such evidence will be assumed to originate from the authors.

FORMATTING GUIDELINES

Include **Title Page, Abstract, Manuscript.**

Title Page

Include:

- The name(s) of the author(s)
- A concise and informative title
- The affiliation(s) and street address(es) of the author(s)
- The e-mail address, and telephone number(s) of the corresponding author.

Abstract

Provide an abstract of 150 to 250 words. The abstract should not contain any undefined abbreviations, acronyms, or unspecified references.

Manuscript

Research papers:

- Generally should include Introduction, Methods, Results, Discussion, and Literature Cited sections. In Introduction, include study goals and the primary research questions. For floristics manuscripts, guidelines found in Palmer and Richardson (2012) provide a useful framework for effective studies.

Palmer, M. W. and J. C. Richardson. 2012. Biodiversity data in the information age: do 21st Century floras make the grade? *Castanea* 77(1):46-59.

Text formatting guidelines:

- Manuscripts should be developed using 12-point Times New Roman for text with double line spacing, 1-inch margins, and left-aligned.

- Scientific names: Use *italics*. Use of common names (e.g., in parentheses) with first usage of a species name is encouraged (except Tables, Figures). Cite botanical nomenclature utilized in Methods; otherwise, include authority for each taxon.
- Use automatic numbering to number lines and pages.
- Use tab stops for indents, not the space bar.
- Use the equation editor for equations.
- Save your file in *.docx format (MS Word).

Headings:

- Please use no more than three levels of displayed headings; SMALL CAPS for major units (e.g., INTRODUCTION), **Bold** for **Sections**, Underline for Subsections

Abbreviations:

Abbreviations and acronyms should be defined at first mention and used consistently thereafter.

Footnotes:

Footnotes can be used to give additional information and are numbered consecutively.

Citations:

Cite references in the text by name and year in parentheses. Some examples:

- The results are consistent with other findings (Thompson 1990).
- This result contradicts findings by Becker and Seligman (1996).
- This effect has been widely studied (Abbott 1991; Baker et al. 1995a, b; Kemp and Solter 1998; Dawson et al. 1999, 2000).

Acknowledgements:

Document funding sources and assistance.

Literature Cited:

The list of references should only include works that are cited in the text and that have been published or accepted for publication. Personal communications and unpublished works should only be mentioned in the text. Do not use footnotes or endnotes as a substitute for a reference list. Reference list entries should be alphabetized by the last names of the first author of each work. Order chronologically any multi-author publications with same first author. Reference style examples are listed below.

- Journal articles (use the full journal title)

Terri, J. A. and L. G. Stowe. 1976. Climatic patterns and the distribution of C₄ grasses in North America. *Oecologia* 23:1-12.

Titlyanova, A. A., I. P. Romoanova, N. P. Koshykh, and N. P. Mironycheva-Tokareva. 1999. Pattern and process in above-ground and below-ground components of grassland ecosystems. *Journal of Vegetation Science* 10:307-320.

- Book

Mohlenbrock, R. H. 2014. Vascular flora of Illinois: a field guide. Fourth edition. Southern Illinois University Press, Carbondale.

- Book chapter

von Ende, C. N. 1993. Repeated-measures analysis: growth and other time-dependent measures. Pages 113-137 in S.M. Scheiner and J. Gurevitch, eds. Design and Analysis of Ecological Experiments. Chapman and Hall, N.Y.

- Online document

Illinois Endangered Species Protection Board. 2015. Checklist of endangered and threatened animals and plants of Illinois. Illinois Endangered Species Protection Board, Springfield, IL. 18 pp. <http://www.dnr.state.il.us/espb/index.htm>. Accessed 15 November 2016

- Dissertation

Zinko, U. 2004. Plants go with the flow – predicting spatial distribution of plant species in the boreal forest. Ph.D. thesis. Uppsala University, Uppsala, SE

- Technical report

White, J. 1978. Illinois natural areas inventory. Technical report. Vol. 1. Survey methods and results. Illinois Natural Areas Inventory, Urbana, Illinois.

Tables:

Use the table function in Word or tabs, not spreadsheets. All tables are to be numbered using Arabic numerals and should always be cited in text in consecutive numerical order. For each table, supply a table caption above the table explaining the components of the table and defining any abbreviations.

Figures:

Supply all figures electronically as separate files. Indicate using file suffix what graphics program was used to create the artwork. For vector graphics, the preferred format is Encapsulated Postscript (EPS); for halftones, please use Tag Image File Format (TIFF). Microsoft Office© files are also acceptable. Vector graphics containing fonts must have the fonts embedded in the files. Name your figure files with "Fig" and the figure number, e.g., Fig 1.eps.

For line figures (black and white graphic with no shading), consider readability by avoiding faint lines and lettering. Scanned line drawings and line drawings in bitmap format should have a minimum resolution of 1200 dpi.

Halftone figures (photographs, drawings, or paintings) should have a minimum resolution of 300 dots per inch (dpi). Color illustrations are unavailable at this time.

Use consistent font size for lettering throughout artwork. Do not include titles or captions within your illustrations. All figures are to be numbered using Arabic numerals and cited in text in consecutive numerical order. Each figure should have a concise caption describing what the figure depicts. Include the captions at the end of the manuscript text file, not in the figure file.