

Minutes
ILLINOIS NATIVE PLANT SOCIETY
June 8, 2020, 6:00pm | Conference call
Governing Board Meeting

Attending: Susanne Masi (led meeting up to New Business), Floyd Catchpole, Connie Cunningham, Trish Quintenz, Jeff Nelson, Joe Armstrong, Gretel Kiefer, Chris Evans, Paul Marcum, cassi saari, Courtney Cartney, Bo Dziadyk, Chris Benda, Anna Braum, Emily Dangremond, Jean Sellar, and Angela Kerber

Meeting Begins: 6:08pm

Review and approve the [Minutes](#) from May governing board meeting.

- Joe moves to approve May minutes, Paul seconds. All in favor, none opposed. Motion passes.

Website Report (Jeff)

- [LINK](#) to website report
- Views slowly increasing from last month.

Chapter Disbursement Discussion

- Change the \$3.50 per member fee to a percentage amount (which would require a bylaw change) OR table for 2021?
- Need more information from membership data. Amanda confirmed the \$3.50=~14%
 - Need to know how many lifetime members each chapter has. ~150 total life members currently, may be a bit higher
 - Intermediate (between individual & lifetime) memberships will be main bulk, will need to know number for 2019. How precise should we be getting? What other information is needed to make a vote and bylaw change?
- Remain the same \$3.50 for 2020 so that Chapter payments can be dispersed? Courtney recommends to proceed with the \$3.50 for 2020
- Specific chapters could review data and bring forward a proposal for the 2021, specifically chapters that have a lot of life members.
- 15% -\$1900; 20%-\$2500; 25%-\$3200; 33%-\$4200. Keep in mind State pays overall costs for insurance, some grant money, etc.
- **Move forward to remain with \$3.50 disbursement for 2020 and Courtney to work with Chapter presidents (form a committee) and come up with a specific recommendation**

Quarterly Treasury Reports from Chapters (Courtney)

- Each quarter request financial reports from local chapter so can keep a full treasurer report quarterly versus just annually.
 - Currently missing 1Q reports from Northeast, Quad Cities, and Central Chapter
- Will need 2Q reports at the beginning of July, latest by 7/31.
- Need the sales tax reports by 7/15 as they are due with the Illinois State by 7/20.

Tax Accountant Hire Discussion (Courtney)

- Contacted Mark Dallas from KEB in Illinois that will do our tax preparation and 1099 issuing. The total fee they will charge is \$50 for the 1099s and \$250 for our 990-EZ form.
- Also mentioned to him that we may want to use him for general tax advice, but we agreed that we'd just start with the forms for now. If we need to vote, then ask to spend the \$300. Side note, we put \$1000 in the budget for tax preparation.
- **Courtney proposes to move forward with hiring KEB for tax prep, Trish seconds. All in favor, none opposed. Motion passes.**

Review & Approve 2020 Budget (tabled from Springfield retreat)

- [LINK](#) to treasury report from April
- Used as a guideline, particularly for expenses.
 - Would give pre-authorization without a vote to spend up to the limit in the expense to spend estimate. If higher (or isn't on the list), then come to board for vote.
 - Use to track and report for quarterly reports
- **Connie moves to approve proposed 2020 budget, Paul seconds. All approved, none opposed. Motion Passes.**

Plant Watchlist Discussion Follow-up (Chris Benda)

Recap: In past INPS created a list of plant species not currently on Threatened and Endangered Species List to publicize for people to report findings. Data management would be necessary, type of management would have to be decided. Potentially form a subcommittee to work on? Searching current herbarium databases may also be a good research grant submission.

- If interested in participating in the effort to determine the final list of species to be included on the IL species of conservation concern list, please fill out this doodle poll:
- <https://doodle.com/poll/6zzqpzvz8cv5mb9s>
 - June 17th 6pm looks like the best fit. Chris to move forward setting up meeting
 - The current working copy of the list can be accessed [here](#).
- What can capture with iNaturalist (traditional project), would it be similar to state EOR form? Can have control of creating your own fields.

New Business:

Orchid Discussion (Floyd)

- IL University has \$50k provided by American Orchid Society to search/projects for several orchid species, multiyear projects.
- Paul's orchid spreadsheet [here](#).
- Is the board interested in reviewing their proposal and potential partner? Floyd can ask a list of questions and discuss next meeting

Harbinger (Chris Benda)

- Tentative July publishing. If have anything to add, contact Chris.

Meeting ends: 7:05pm