

Minutes
ILLINOIS NATIVE PLANT SOCIETY
April 11, 2022, 6:00pm | Zoom Meeting
Governing Board Meeting

Attending: Emily Dangremond, Susanne Masi, Lailah Reich, Daniel Pohl, Paul Brent Marcum, Courtney Cartney, Joseph Armstrong, Eric Ulaszek, Trish Quintenz, cassi sari, Gretel Kiefer, Nick Seaton, Floyd Catchpole

Meeting Begins: 6:01PM

Review and approve the Minutes from the [March](#) governing board meeting.

- Trish moved to approve March meeting minutes. Eric seconds. All in favor, none opposed. Motion passes.

Website Report (Jeff Nelson): [LINK](#) to the April 2022 web report.

- New webmaster and grants committee looking into purchasing Adobe Acrobat. Susanne to touch base with Jeff Nelson on this.
- *Harbinger* will advertise for webmaster. Gretel is interested, but waiting to see if there are other offers from *Harbinger* publication.
- Save the date for annual gathering made top ten hits.

Quarterly Chapter Reports:

- [LINK](#) to Forest Glen Report and Spring Wildflower Trip.
- Central Chapter – Meetings occurred over the past three months. Need proof of insurance for fair grounds to host native plant sale. Courtney to assist with this. Insurance certification posted to Google Drive.
- Northeastern Chapter – Four events planned for upcoming months. Giving away six copies of the Flora of Chicago. Includes giveaway for members who live in footprint of publication.
- Quad Cities Chapter – No update.
- Southern – Recent fern presentation for members, linked here: https://www.youtube.com/watch?v=sLH-g_R90gM&t=1652s
- Kankakee Torrent Chapter – No update.
- Grand Prairie Chapter – No update.

Board Member 'Packet'/Handbook

- cassi created draft handbook for the NE Chapter [LINK](#).
- Unique handbook to be developed for each chapter based on the NE Chapter version as well as the State Board. Angela working on this for the State Board.

Goals for State Governing Board for 2022:

- Board retreats.
- In-person annual gathering for 2022.
- Handbook for new board members.
- Chapter allocations.
- Brainstorm goals for 2022.
- Continue to build grant program.

INPS Brochure:

- [LINK](#) to new brochure (trifold).

- Printing brochures – state board and individual chapters
- Plant sale – how many do we need? Does each board member need printed copies? Do individual chapters want to print copies too?
- Costs of printing and where to print. [LINK](#) to estimate. Reviewed estimate.
- Central chapter wants brochures for native plant sales.
- Will want these at annual gathering. Board can pay to print some and then distribute to chapters for what they need. Order 1,000 and mail or pick up.

Review the 2022 budget

- [LINK](#) to 1st Quarter Financial Statement.
- Normal amount of expense activity.
- Issuing grant payments for 2021 and 2022 next quarter.
- Need confirmation of IEC membership payment, 2022 grant funding amount (half paid this year), and chapter disbursements (25%?)
- Transfer PayPal funds for the Habitat Symposium?
- Vote on budget at May 2022 meeting or electronically via Google Ballot.
- Check on Adobe License cost and whether INPS needs this.
- IEC Membership approval and renewal.

Membership Report:

- [LINK](#) to Quarterly Membership Report
- Received one new life membership (\$500) from a Central chapter member in March.
- Put together list of 2021 members to acknowledge those who donated at the Supporting level or above, those who donated to the General Fund, and/or those who donated to the Research or Survey Grants program. List will be printed in the upcoming *Harbinger*.
- Worked with Allen Press to finalize number of print copies and provide mailing list for *Erigenia*. They expect the issue to be mailed on April 15.

Review/Vote on Bylaws: Chapter Allocations (from March meeting)

- Bylaws Google Ballot – In progress - sent TEST to Angela, Cassi, and Jeff on 4/11.
- Tracking years life members joined, but do not have this data for all life memberships. Stop tracking historic life members and/or track life members who have passed?
- Split out membership dues vs. other types of donations.
- New webmaster to research auto-renewal of memberships. Would this affect extra contributions? Reminders instead? Revisit once we know technical details. New webmaster can look into this.

Annual Gathering (<https://illinoisplants.org/2022-annual-gathering-save-the-dates/>)

- In person event in 2022.
- RSVP is live on INPS website. Finalizing field trip events.
- Fifteen responses thus far.
- What to charge for registration and food? Negotiating with Holiday Inn.
- Grantees to give short talks at gathering.
- April to officially advertise.

Report on Ad Hoc Committee progress (presented by Susanne)

- [LINK](#) to Survey Review Ad Hoc Committee Report – progress report. Committee to request to Board to approve indirect cost and salary option. A spreadsheet has been prepared for priority species. Proposal will also expand the name of grants to be more inclusive. Discussion of indirect costs.

- [LINK](#) to proposal to establish an indirect cost budget line and salary compensation for inclusion in Survey Grant Guidelines. NEEDS VOTE to officially add to guidelines.
- [LINK](#) to spreadsheet developed by Paul Marcum showing the priority species recommended by the ESTAC group during the 2019-20 list review. Board members input invited (presented by Paul).
- Paul moved to approve optional 10% indirect costs and up to \$2,000 in salary compensation for the grant guidelines. Floyd seconds. All in favor, none opposed. Motion passes.
- [LINK](#) to the current INPS Survey Grant priority species list for comparison (all these species will remain on the new priority list). Species in red are being surveyed. Folks can conduct surveys even without a grant, see Survey Grant Guidelines for more details. Add species to list, send comments and suggestions to Paul. Post this list to our website? That way folks can do searches even if they are not officially awarded a grant. Publish in newsletter. Check with IDNR on publishing list too. Add a category INPS survey grant to POC database?

Research Grant

- [LINK](#) to list of the awardees, their affiliations, project titles and award amounts.
 - Seven research grantees in 2022.

Miscellaneous:

- Other miscellaneous items: annual gathering is the end of June, no July meeting.
- No July meeting just have people send quarterly reports.

Meeting adjourned at 7:26PM.

Next Meeting: May 9th, 6PM.